



Model Safeguarding Policy

Date of Adoption: 13 January 2021

This is a Policy or Procedure document of The Sparkle Academy Registered Charity 1151655, to be followed by both Trustees and Volunteers and Service Providers

Current Status Version 1 Approved by Trustees 13 January 2020

Safeguarding Children, Young People and Adults Policy

This policy applies to all members and Trustees of The Sparkle Academy, including external suppliers of services and volunteers.

Introduction

Safeguarding is everyone's responsibility and all trustees, volunteers and suppliers have a responsibility to

safeguard and promote the welfare of children, young people and adults.

There is a duty on organisations to make appropriate arrangements to safeguard and promote the welfare of children and adults. Also, government guidance makes it clear that it is a shared responsibility, and depends upon effective joint working between agencies and professionals that have different roles and expertise.

All staff, contractors and volunteers need to have an awareness that there are many forms of abuse. Ideally, staff, contractors and volunteers who engage with children will have accessed appropriate child protection training through The Sparkle Academy

Definition:

A child is "anyone who has not yet reached their 18th birthday. 'Children' therefore means 'children and young people' throughout. The fact that a child has reached 16 years of age, is living independently or is in further education, is a member of the armed forces, is in hospital or in custody in the secure estate for children and young people, does not change his or her status or entitlement to services or protection under the Children Act 1989. (See Children's Act 2004)



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Key Principles:

Effective safeguarding arrangements in every local area should be underpinned by two key principles:

- safeguarding is everyone's responsibility: for services to be effective each professional and organisation should play their full part; and
- a child-centred approach: for services to be effective they should be based on a clear understanding of the needs and views of children.

The Sparkle Academy will ensure that all trustees and volunteers across the charity know or can easily find out what they need to do if they have a concern about the abuse of children or young people.

Safeguarding Adults

Definition:

The Care Act 2014 sets out statutory duties for safeguarding adults.

Under section 42 of the Care Act 2014, safeguarding duties apply to an adult who:

- has needs for care and support (whether or not the local authority is meeting any of those needs) and;
- is experiencing, or at risk of, abuse or neglect; and
- as a result of those care and support needs is unable to protect themselves from either the risk of, or the experience of abuse or neglect.

Key Principles:

The Care Act 2014 guidance sets out six key principles of adult safeguarding (Care Act Guidance, paragraph 14.13):

- Empowerment – People being supported and encouraged to make their own decisions and informed consent.
- Prevention – It is better to take action before harm occurs.
- Proportionality – The least intrusive response appropriate to the risk presented.



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- Protection – Support and representation for those in greatest need.
- Partnership – Local solutions through services working with their communities.

Communities have a part to play in preventing, detecting and reporting neglect and abuse.

- Accountability – Accountability and transparency in delivering safeguarding.

Responsibilities for Safeguarding

The Sparkle Academy will ensure that:

All Trustees are committed to safeguarding and promoting the welfare of children, young people and adults, that they demonstrate leadership, are informed about and take full responsibility for the actions of volunteers who provide services to children, young people, adults and their families or carers at all levels.

This means:

- Ensuring the highest standards of safer recruitment, supervision and management oversight of Trustees, volunteers, and services particularly but not exclusively those working directly with children, young people and adults;
- Ensuring that children, young people and adults are seen and listened to and that their views are taken fully into account when making decisions;
- Taking appropriate action regarding any concerns expressed about their welfare, commensurate with their rights to privacy and wherever possible on the basis of informed consent;
- All Trustees, volunteers and service providers have a clear understanding of The Sparkle Academy responsibilities for safeguarding;
- A statement of The Sparkle Academy responsibilities towards children, young people and adults will be available to all volunteers; this will include effective systems to ensure that complaints about noncompliance with safeguarding procedures



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and policies can be made by children, young people, adults, staff and other people - and that they receive an appropriate response;

- Regularly refreshing our policies and procedures about safeguarding in light of lessons from research and serious case reviews and maintaining an action plan.

for continuous improvement;

- Promoting the highest standards of safeguarding practice across the organisation, including robust standards for safe recruitment and ongoing checks.

Staff Awareness *

* Includes Trustees, contractors and volunteers.

The Sparkle Foundation considers that safeguarding is everyone's responsibility.

Trustees, contractors and volunteers all have a duty to protect children,

young people and vulnerable adults but are not responsible for deciding whether

abuse is taking place. If they have concerns, these should be passed on to our Safeguarding Leads

Leigh Yates 07824997674

Charlene Price 07368367105

Or direct to the Multi Agency Referral Unit

(MARU) on 0300 123 1116 or Cornwall and Isles of Scilly Safeguarding Children

Board (CISSCB) on 0300 1234 131.



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Allegations against Trustees, volunteers and contractors

All volunteers should take care not to place themselves in a vulnerable position with a child.

It is always advisable for interviews or work with individual children or parents to be conducted in view of other adults.

In addition, The Sparkle Academy expects all of its partner organisations to have robust, well managed safeguarding arrangements in place which are compliant with regulations and legislation.

Trustees who recruit into roles working with children and/or adults should ensure that all the relevant safeguarding, recruitment and barring checks have been undertaken for all employees, volunteers and suppliers of services to The Sparkle Academy.

Such checks and measures may include for example:

- Safeguarding responsibilities identified on role profiles and adverts;
- Stated requirement for appropriate criminal record checks;
- Use of application forms;
- Face-to-face interviews;
- Undertaking pre-employment checks, including the appropriate; criminal record check
- Taking up references;
- Monitoring conduct within the role.



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How to make a safeguarding adults alert/referral

In Cornwall and the Isles of Scilly a safeguarding adult's referral is called a safeguarding adults alert. To make a safeguarding adults alert in Cornwall you need to contact the Access Team within Education, Health and Social Care on 0300 1234 131.

Your call will be put through to the Access Team. They will listen to what you have to say and will ask you questions so they fully understand the concerns you are raising.

When the offices are closed you can call 01208 251 300 for emergencies only.

Other Useful websites:

Cornwall & Isles of Scilly Local Safeguarding Children Board

www.safechildren-cios.co.uk

Safeguarding Adult Board Website:

www.cornwall.gov.uk/safeguardingadults

South West Child Protection and Safeguarding Procedures

<https://www.proceduresonline.com/swcpp/>

Please refer all issues, concerns and feedback to The Sparkle Academy's Safeguarding lead

Leigh Yates 07824997674 leighyates@hotmail.co.uk

Or Charlene Price 07368367105 cbastedo1@hotmail.com